

ANNUAL PERFORMANCE & PROJECTIONS REPORT

2023 PERFORMANCE | 2024 PROJECTIONS



Established: 1970

State Planning Region 6

Area: 10,022 square miles

Population: 891,218



David A. Cleveland, ETCOG Executive Director
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East Texas Council of Governments (ETCOG) Region

As one of 24 “Regional Councils” or “Councils of Governments” in the State of Texas, the East Texas Council of Governments is responsible for comprehensive planning assistance, economic development, workforce development, environmental programs, services for the elderly and transportation. ETCOG is a voluntary association of counties, cities, school districts and special districts with the fourteen-county East Texas Region. ETCOG serves as a clearinghouse for state and federal funds and is uniquely positioned as an organization to provide social services, assist local governments in problem solving and fiscal management. ETCOG staff are skilled at consensus-building and creating partnerships throughout the 14-county region. Since its inception, ETCOG has administered millions of dollars in Federal and State funds assisting not only cities and counties, but private businesses and even individuals.

In compliance with Chapter 391.0095. (4) & (5) of the Local Government Code, this report contains information on the most relevant performance measures of activities funded by State and Federal grants during fiscal year 2023 and projections for fiscal year 2024. Comments on staffing, funding and performance measures for each of the ETCOG operating Divisions are provided in separate sections of the report by division beginning with the Area Agency on Aging Division on page 10. Supplementary information contained on pages 4-9 shows ETCOG Executive Committee officers, Member Jurisdictions and the ETCOG organizational chart.

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SERVING A FOURTEEN COUNTY REGION

Letter of Transmittal from the Executive Director:

I am pleased to submit to all concerned the East Texas Council of Governments' (ETCOG) 2023 Annual Performance & Projections Report. Upon review, you will see ETCOG diligently pursues its mission of "...Improving the quality of life for all East Texans by pledging all of its resources to educate and assist its members to accomplish their goals". We take great pride in our role of providing a forum for our elected officials to come together to solve common problems; and as resources allow, we do everything in our power to deliver solutions to those problems. As the New Year approaches, we remain ready and able to serve once again and grateful for the opportunity to do so!

With best wishes, I am

Sincerely Yours;

David A. Cleveland

David A. Cleveland
Executive Director

**EAST TEXAS COUNCIL OF GOVERNMENTS
OFFICERS OF THE EXECUTIVE COMMITTEE
2023 – 2024**

**Commissioner William Hatfield, Chairman
Harrison County**

**Mayor Randy Dunn, 1st Vice-Chairman
City of Quitman**

**Commissioner Robert Kuykendall, 2nd Vice-Chair
Rusk County**

**Mayor James Wansley, 3rd Vice-Chairman
City of Whitehouse**

**Judge AJ Mason, Secretary-Treasurer
Camp County**

Administrative Staff

Executive Director	David A. Cleveland
Assist. Exec. Director/Human Resources Director	Brandy Brannon
Director of Area Agency on Aging	Colleen Halliburton
Director of Communications	Lindsay Vanderbilt
Director of Financial Operations	Wendi Horst
Director of Information Technology	Mike Kadar
Director of Public Safety	Stephanie Heffner
Director of Transportation	Vince Huerta
Director of Workforce & Economic Development	Doug Shryock

Member Governments

COUNTIES:

Anderson
Camp
Cherokee
Gregg
Harrison

Henderson
Marion
Panola
Rains
Rusk

Smith
Upshur
Van Zandt
Wood

CITIES:

Alba
Alto
Arp
Athens
Beckville
Berryville
Big Sandy
Brownsboro
Bullard
Canton
Carthage
Chandler
Clarksville
Coffee
East Mountain
East Tawakoni
Easton
Edgewood
Edom
Elkhart
Emory
Eustace
Frankston
Gallatin
Gilmer
Gladewater

Grand Saline
Gun Barrel City
Hallsville
Hawkins
Henderson
Hideaway
Jacksonville
Jefferson
Kilgore
Lakeport
Lindale
Log Cabin
Longview
Mabank
Malakoff
Marshall
Mineola
Mt. Enterprise
Murchison
New London
New Summerfield
Noonday
Ore City
Overton
Palestine
Payne Springs

Pittsburg
Point
Quitman
Reklaw
Rusk
Scottsville
Seven Points
Star Harbor
Tatum
Tool
Town of Enchanted Oaks
Troup
Tyler
Union Grove
Van
Warren City
Waskom
Wells
White Oak
Whitehouse
Wills Point
Winnsboro
Winona
Yantis

Member Governments

INDEPENDENT SCHOOL DISTRICTS:

Alba Golden ISD	Hawkins ISD	Palestine ISD
Athens ISD	Henderson ISD	Pittsburg ISD
Beckville ISD	Kemp ISD	Quitman ISD
Big Sandy ISD	Kilgore ISD	Rains ISD
Brownsboro ISD	Laneville ISD	Sabine ISD
Carlisle ISD	LaPoyner ISD	Slocum ISD
Carthage ISD	Laveretts Chapel ISD	Tatum ISD
Cayuga ISD	Longview ISD	Trinidad ISD
Crossroads ISD	Malakoff ISD	Waskom ISD
Frankston ISD	Miller Grove ISD	Wells ISD
Gilmer ISD	Mt. Enterprise ISD	West Wood ISD
Grand Saline ISD	Neches ISD	White Oak ISD
Hallsville ISD	New Diana ISD	Winona ISD
Harleton ISD	Ore City ISD	Yantis ISD
Harmony ISD	Overton ISD	

SPECIAL PURPOSE DISTRICTS:

East Cedar Creek Water	Trinity Valley Community College
Harrison County SWCD	Tyler Junior College
Kilgore College	Upshur-Gregg SWCD #417
Panola College	Wood County SWCD #444
Smith County 911 District	

RIVER AUTHORITIES:

Sabine River Authority
Upper Neches River Municipal Water Authority

Our Partners, Our Mission & Vision



COGWORKS
ETCOG PURCHASING COOPERATIVE



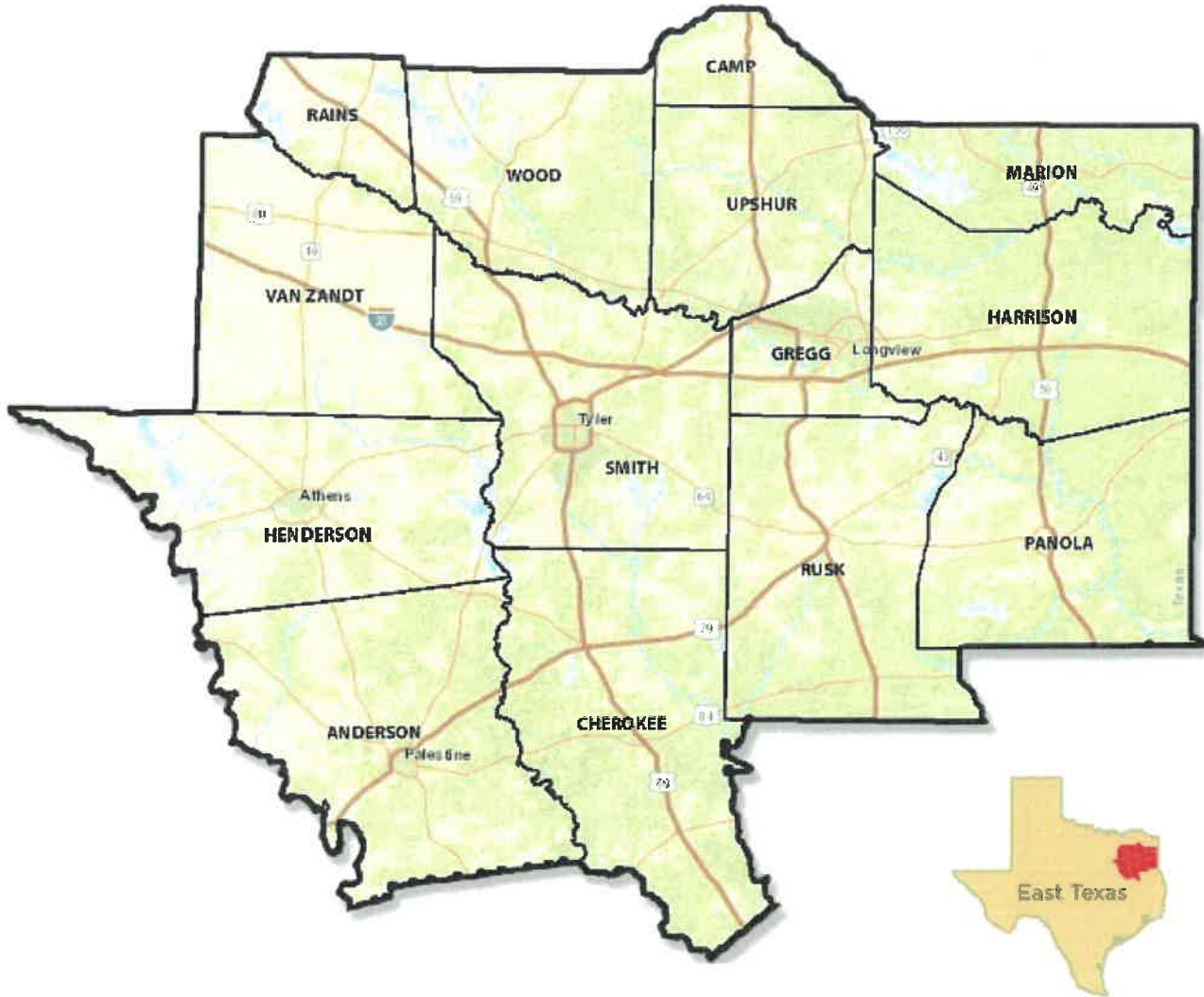
Vision Statement

We are a trustworthy organization committed to providing leadership, education, and financial resources to our fourteen-county region.

Mission Statement

In order to improve the Quality of Life for all of our Citizens, ETCOG pledges all its resources to educate and assist its members to accomplish their goals.

EAST TEXAS COUNCIL OF GOVERNMENTS



Service Area

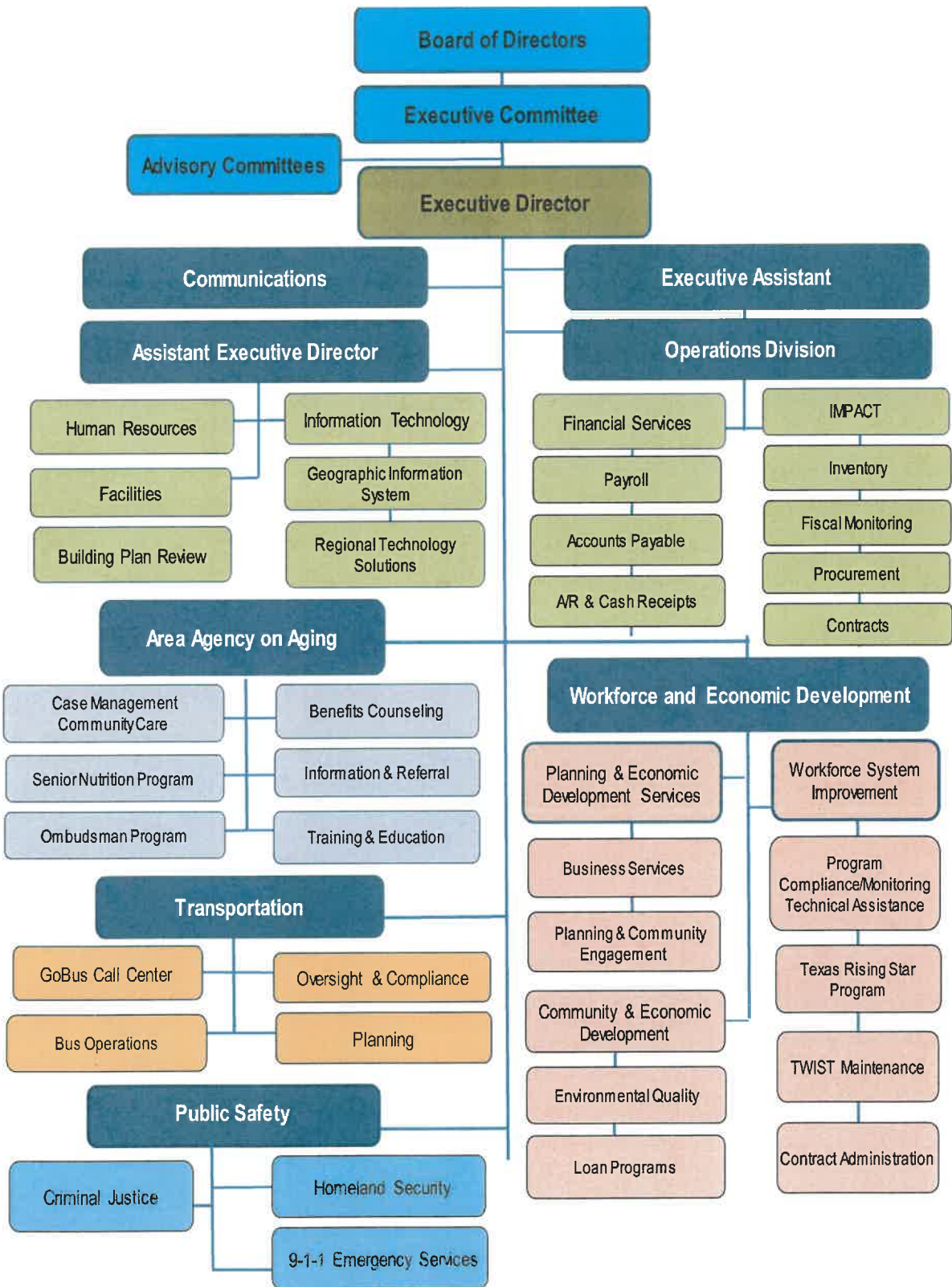
Established: 1970

East Texas State Planning Region 6

Area: 10,022 square miles

Population 829,749

Organizational Chart



Area Agency on Aging Division



The Area Agency on Aging of East Texas (AAA) is funded by the Texas Health and Human Services Commission (HHSC) in accordance with the Older American Act of 1965, as amended. The AAA is a provider of services to the senior population and recipients of Medicare throughout the fourteen counties in the East Texas region (Anderson, Camp, Cherokee, Gregg, Harrison, Henderson, Marion, Panola, Rains, Rusk, Smith, Upshur, Van Zandt, and Wood). The AAA's mission is to serve as the region's leader in advocating and providing a variety of services to our senior population. These services are designed to assist older individuals in living independent, meaningful, and dignified lives in their own homes and communities for as long as possible. This is accomplished through the various programs operated through the agency which include benefits counseling; respite in-home, out-of-home, and overnight; caregiver support; case management and advocacy; health maintenance; evidence-based programs; income support; information, referral, and assistance; nutrition; public information services; ombudsman; residential repair; and transportation.

With the life expectancy of the senior population getting longer, the demand for AAA services will increase due to the agency's focus on outreach throughout the 14-county region. The AAA provides a myriad of services to older adults, their families, and the East Texas communities. The overarching goals of the AAA are to (1) enhance, advocate, and promote the quality of life of persons as they grow older to foster independence, (2) advocate for the protection and prevention of abuse, neglect, and financial exploitation of the elderly and persons with disabilities, and (3) create new partnerships and leverage funding opportunities through public and private partnerships and promote the health and wellness of older adults. The AAA has developed an integrated and coordinated planning system with our partners to build a greater service delivery system throughout the East Texas Area.

In FY 2023, the AAA enhanced efforts to develop a more robust outreach plan for target program areas (congregate meal, benefits counseling, transportation, and evidence-based classes). This is an effort to address the outcomes of the COVID pandemic which resulted in lower performance measures for these AAA programs because seniors were reluctant to attend informational and educational events and congregate meal sites.

In an effort to break the social isolation created by the pandemic, the AAA in FY 2024 will focus on bringing our seniors back to in-person activities at congregate meal sites, health and wellness classes, educational activities, and social events. Enhanced marketing and public information through outreach will be conducted to promote AAA services and events. Let's continue to work to help seniors continue to live life independently with dignity and respect which is a great benefit for all.

Area Agency on Aging Division

Staffing: The Area Agency on Aging Division is under the supervision of the Director of Aging and various staff members. For FY 2023 the program employed 21.5 full time equivalent positions and projects 20.5 for FY 2024.

Funding and Performance Measures: Funding comes from the Federal Government through the Texas Department of Aging and Disability Services (DADS).

Major sources of funding for Area Agency on Aging include the following:

- **Senior Nutrition**
- **Caregiver Support**
- **Ombudsman Program Title VII- EAP and OAG**
- **Information Referral and Legal Assistance**

An explanation of the funding and information relative to Performance Measures is shown below beginning with the Senior Nutrition Program.

Senior Nutrition-The Older Americans Act, as Amended, provides funds for nutrition services for persons sixty years of age and older. Hot, nutritious meals provided five days a week, except with an approved waiver from Texas Department of Aging and Disability Services (TDADS), at a congregate meal site with home-delivered meals available to those who are not physically able to attend the meal site.

Caregiver Support- To assist States, in providing multifaceted systems of support services for: (1) Family caregivers; and (2) grandparents or older individuals who are relative caregivers. Services to be provided include: information to caregivers about available services; assistance to caregivers in gaining access to the services; individual counseling, and caregiver training to caregivers to assist the caregivers in making decisions and solving problems relating to their care giving roles; and respite care to enable caregivers to be temporarily relieved from their care giving responsibilities.

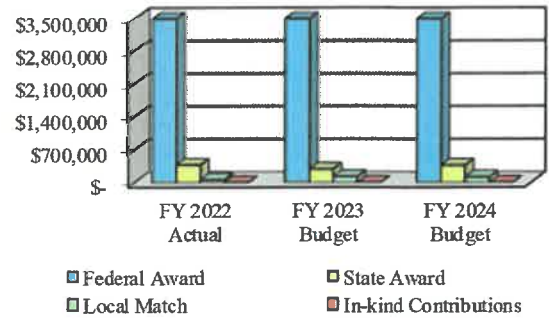
Ombudsman Program Title VIII B, Title VII-EAP and OAG- Residents in nursing homes are among the most frail and vulnerable Texans. At times, they need help to improve their quality of life and care. Federal and state authority mandates ombudsmen to identify, investigate and resolve complaints made by, or on behalf of, residents and to provide services to help in protecting health, safety, welfare and right.

Information Referral and Legal Assistance- The State Health Insurance Assistance Program (SHIP) was created under Section 4360 of the Omnibus Budget Reconciliation Act (OBRA) of 1990 (Public Law 101-508). SHIP is known as the Health Information Counseling and Advocacy Program (HICAP), which is a partnership of the Area Agencies on Aging, Texas Legal Services Center, and the Texas Department of Insurance. The law authorizes the Secretary of the Department of Health and Human Services (DHHS) to make grants to states to establish and maintain statewide programs to provide health insurance information, counseling, and assistance to Medicare eligible individuals. The Medicare Improvements for Patients and Providers Act (MIPPA) for beneficiary outreach and assistance grant is intended to strengthen the capability of states to enroll all Medicare eligible individuals who are eligible for the Low-Income Subsidy (LIS) for Part D premiums and co-pays and Part B premiums.

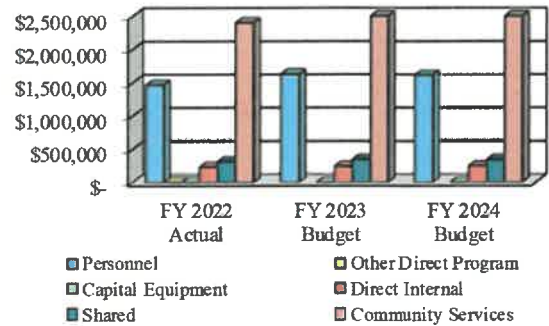
Following this page are the performance measures and budget for the AAA.

Area Agency on Aging Division

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Funding Sources			
Federal Award	\$ 5,133,828	\$ 4,372,556	\$ 4,927,186
State Award	381,103	287,669	369,216
Local Match	65,519	128,515	120,488
Other Income	-	2,076,938	1,199,078
In-kind Contributions	-	-	-
Total Resources	\$ 5,580,450	\$ 6,865,678	\$ 6,615,968

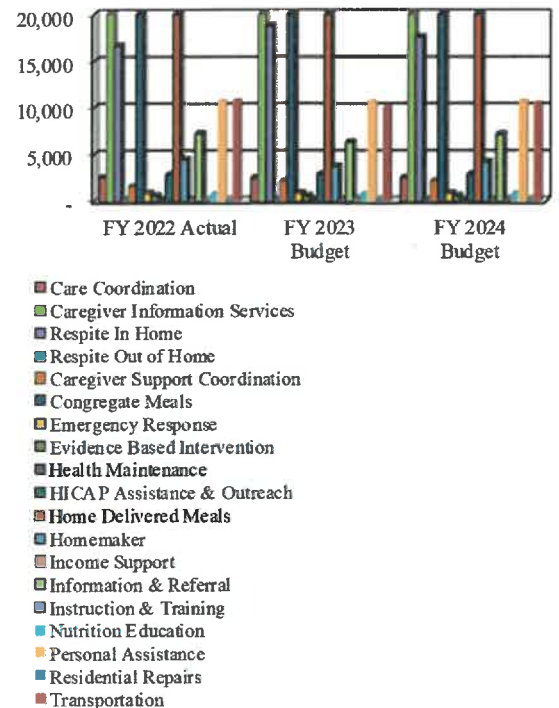


	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Expenditures			
Personnel	\$ 1,468,426	\$ 1,628,561	\$ 1,612,210
Other Direct Program	1,164,709	1,433,752	1,577,678
Capital Equipment	-	-	-
Direct Internal	231,988	240,992	248,920
Shared	314,407	347,478	344,200
Community Services	2,400,920	3,214,895	2,832,959
Total Department	\$ 5,580,450	\$ 6,865,678	\$ 6,615,968



FTE	28.15	21.50	20.50
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	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Performance Measures			
Care Coordination	2,591	2,550	2,550
Caregiver Information Services	64,016	38,500	58,290
Respite In Home	16,655	18,770	17,591
Respite Out of Home	67	58	60
Caregiver Support Coordination	1,655	2,200	2,200
Congregate Meals	69,031	64,425	68,400
Emergency Response	901	900	900
Evidence Based Intervention	631	624	630
Health Maintenance	23	38	38
HICAP Assistance & Outreach	2,872	2,901	2,901
Home Delivered Meals	452,978	299,827	350,000
Homemaker	4,478	3,752	4,250
Income Support	3	3	3
Information & Referral	7,244	6,345	7,200
Instruction & Training	178	400	249
Nutrition Education	879	886	900
Personal Assistance	10,686	10,621	10,700
Residential Repairs	21	40	40
Transportation	10,750	10,000	10,500



Public Safety Division



The Public Safety Division encompasses the Criminal Justice (CJ), Homeland Security (HS) and 911 Emergency Services (911) programs. The Criminal Justice and Homeland Security programs serve all 14-counties within the ETCOG region while the 911 Emergency Services Program serves 10-counties (Anderson, Camp, Cherokee, Gregg, Marion, Panola, Rains, Upshur, Van Zandt, and Wood). Local 911 districts serve the remaining 4 counties (Harrison, Henderson, Rusk, and Smith) and 2 cities (Kilgore and Longview) within the ETCOG region.

CJ staff duties include: long and short term planning, technical assistance for current and new grantees applying for funding through the Office of the Governor, Public Safety Office, facilitation of grant application workshops, online support in eGrants, priority hearings, program reporting, administration of the region's State Fund 421 grant which helps fund Continuing Education for Law Enforcement, administration of the region's Regional Juvenile Services grant which helps fund psychiatric and psychological evaluations, counseling services and substance abuse testing for youth referred to juvenile probation departments within the ETCOG region, development and maintenance of the Regional Criminal Justice Strategic Plan and facilitation of materials needed for review and approval by the Criminal Justice Advisory Committee and Executive Committee.

HS staff duties include: long and short term planning; technical assistance for current and new grantees applying for funding through the Office of the Governor, Public Safety Office, facilitation of grant application workshops, regional training of varying types/sizes of Disaster Exercises for all First Responders, online support in eGrants, funding allocation meetings, program reporting, assisting agencies with Emergency Management Plan updates, providing oversight of all the region's Hazard Mitigation Plans and facilitation of materials needed for review and approval by the Homeland Security Advisory Committee and Executive Committee.

911 staff duties include: long and short-term planning, implementation, and financial responsibilities for eighteen Public Safety Answering Points (PSAP), 911 educational efforts which promote citizen awareness, maintenance of PSAP equipment, network, database, and database maintenance (911 Addressing) for 10 counties and 30 cities within the ETCOG region.

Additionally, our current Public Safety initiatives are to (1) upgrade to fiber at all of our Public Safety Answering Points (PSAP) and (2) replace our Front Room Customer Premise Equipment at our PSAPs.

Public Safety Division

Staffing: This division is overseen by the Director of Public Safety. The staff breakdown includes 9 support positions for 9-1-1 Emergency Services, an Operations Manager, Homeland Security Coordinator, a Support Specialist and Criminal Justice/Homeland Security Planner. During FY 2023 the Division employed 12.95 full-time positions and has projected 13.15 for FY 2024. These staff members oversee the day-to-day operations of each of the programs.

Funding and Performance Measures: Funding is provided by the Governor's Office, Criminal Justice Division and the Texas Division of Emergency Management. State funding for the 9-1-1 Program is provided by the Texas Legislature with oversight of the Commission on State Emergency Communications (CSESC). Programs funded include Homeland Security, Police Training, Criminal Justice and 9-1-1 Emergency Services. Each of the Public Safety Program areas is described as follows:

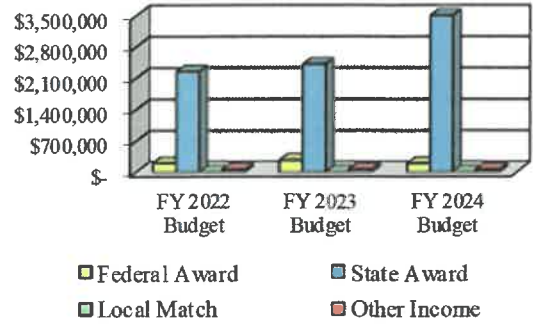
Homeland Security- Since 2003, Congress has provided funding to the States to strengthen critical infrastructure, purchase interoperable communications equipment, train first responders, and perform other tasks essential to ensure the security of the nation. ETCOG has assisted jurisdictions in completion of Emergency Response Plans; purchased 14 mobile communications gateways, placing one in each county; and created GIS maps of the region, now being used by first responders.

Police Training and Criminal Justice - The Criminal Justice program provides training and technical assistance to agencies within the 14-county region in the areas of criminal justice, juvenile justice, and victim services. The Criminal Justice Advisory Committee (CJAC) ranks grant applications within four funding streams administered by the Governor's Office, Criminal Justice Division (CJD): Victims of Crime Act (VOCA) and STOP Violence Against Women Act (VAWA) for victim services; Juvenile Justice and Delinquency Prevention (JJDP) for juvenile services; and the State 421 Fund (SF421) for all other criminal justice purposes, which is primarily used in our region for the Police Training program. This program provides funds to train new peace officers, jailers, and communication operators employed or sponsored by ETCOG member agencies. Additional funds are used to bring talented instructors from outside the region to conduct classes here, and to send officers elsewhere to attend needed classes that are not available within the region. In FY 2023 more than 1,200 peace officers received training with 1,500 expected in FY 2024.

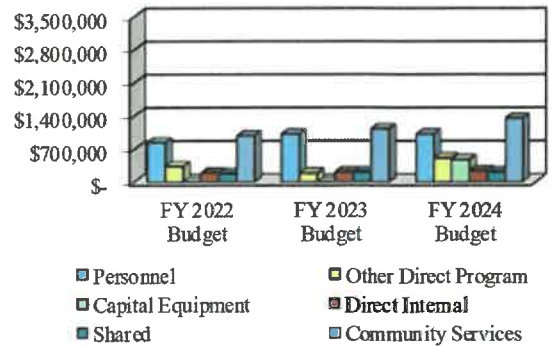
9-1-1 Emergency Communications- The goal of 9-1-1 Emergency Services is to establish and maintain equipment, networks and databases to preserve and enhance public safety and health through reliable access to emergency communication services, while building the interface to new technologies that will connect people with emergencies with those who respond. During FY 2023 over \$1,000,000 in new equipment and services were purchased to support our Emergency Network and over 40 dispatchers were trained, approximately 220,000 911 calls were received.

Public Safety Division

	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Funding Sources			
Federal Award	\$ 208,978	\$ 273,585	\$ 202,247
State Award	2,252,933	2,414,424	3,537,921
Local Match	-	-	-
Other Income	63,590	70,019	63,525
Total Resources	\$ 2,525,501	\$ 2,758,027	\$ 3,803,693

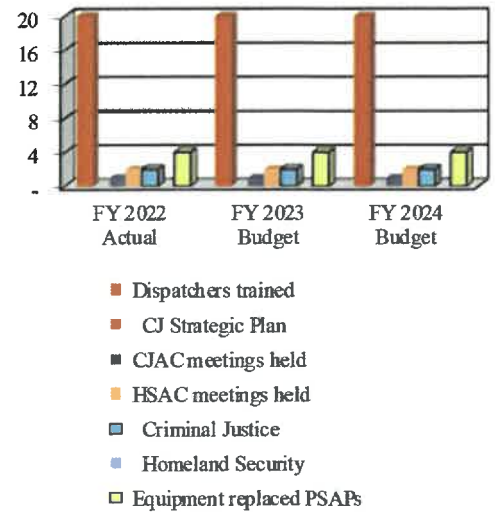


	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget
Expenditures			
Personnel	\$ 837,222	\$ 1,014,041	\$ 1,014,131
Other Direct Program	334,622	187,402	507,207
Capital Equipment	-	-	474,000
Direct Internal	197,288	215,072	239,821
Shared	177,771	216,361	216,513
Community Services	978,598	1,125,150	1,352,022
Total Department	\$ 2,525,501	\$ 2,758,027	\$ 3,803,693



FTE	11.20	12.95	13.15
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	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Performance Measures			
9-1-1 calls received	235,610	220,000	235,000
Dispatchers trained	40	40	40
Revised Regional			
CJ Strategic Plan	1	1	1
CJAC meetings held	2	2	2
HSAC meetings held	2	2	2
Grant App. Workshops:			
Criminal Justice	4	4	4
Homeland Security	4	4	4
Equipment replaced PSAPs	18	18	18
Peace Officers trained	1,655	1,200	1,550



Transportation Division



Since 1990, the Federal Transit Administration's Non-Urbanized Transportation program (Section 5311) has been the cornerstone of rural public transportation.

TxDOT state funds predominantly furnish the necessary matching funds for this federal program, supplemented by contracts with entities such as Non-Emergency Medical Brokers, Texas Veteran Commission, The Area Agency on Aging, and local partners. Moreover, in collaboration with Smith County and Longview transit, we have extended our efforts to offer enhanced transportation services to the elderly and disabled communities through 5310 funding.

GoBus plays a pivotal role by operating a demand response rural transportation service that spans across all fourteen counties. Additionally, there is a flex route available within the City of Marshall. To ensure seamless management of this extensive service, GoBus relies on advanced scheduling software. This software facilitates the scheduling of trips with optimum efficiency and effectiveness, covering the entire expanse of our 14-county area. It also serves as a repository for essential customer information while meticulously tracking the performance metrics of our transit operations. Through this comprehensive approach, GoBus empowers residents with valuable access to a wide range of essential services. This encompasses vital needs such as medical appointments, shopping excursions, work commitments, and much more. By providing this vital connectivity, GoBus significantly contributes to enhancing the overall quality of life for the communities we serve.

While the focus of ETCOG's transportation efforts primarily revolves around rural public transit, it took a significant step in 2011 by establishing the East Texas Rural Transportation Planning Organization, commonly referred to as "ETRTPO." The core purpose of this organization is to spearhead coordination efforts encompassing all modes of transportation across the expansive 14-county region. Aligning with TxDOT's improvement program, which constitutes their fiscally constrained plan, the ETRTPO opted not to initiate a call for additional projects in the preceding year. Despite this, our dedicated staff has consistently engaged with TxDOT, ensuring a collaborative approach and offering support for potential grant funding needs.

The instrumental role of the RPO becomes especially evident in its contribution to facilitating crucial transportation infrastructure projects. This involves actively assisting TxDOT and the region in identifying and securing the necessary funding to bring these significant projects to fruition. Through these coordinated efforts, the ETRTPO plays a vital role in fostering sustainable transportation development and enhancing the overall connectivity and accessibility of the entire region.

In the upcoming fiscal year (FY24), our central focus is to enhance both the accessibility and efficiency of public transportation throughout East Texas. A pivotal objective centers on the initiation of an in-house maintenance facility, a critical step endorsed by the FY21 feasibility study's recommendation to optimize maintenance operations. Bolstered by our comprehensive five-year regional plan and backed by the influential EasTexConnects committee, this strategic move aims to elevate service quality. Simultaneously, we are dedicated to increasing ridership and expanding services to underserved areas. These efforts align with our commitment to fostering more inclusive and comprehensive transit coverage, addressing changing demands, and catering to diverse community needs.

Furthermore, our agenda entails the generation of local revenue through strategic initiatives, reinforcing our financial sustainability. Additionally, we are actively engaged in the development of a regional coordination plan, a collaborative effort that will streamline services, enhance efficiency, and ultimately improve the overall transit experience for residents.

These multifaceted strategic objectives underscore our commitment to enhancing public transportation in East Texas. By pursuing these initiatives, we are poised to drive substantial progress and create a positive impact on the lives of our residents.

Transportation Division

Staffing: Transportation is overseen by the Director of Transportation and the Transportation Manager. The remaining staff consists of drivers, dispatchers and other support staff totaling 51.7 Full Time Equivalent (FTE) positions and two PRN staff.

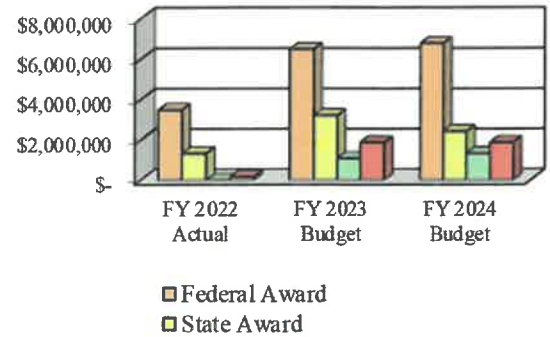
Funding and Performance Measures: Funding is provided by the Texas Department of Transportation and the Area Agency on Aging. Title 49 Section 5311 of the US Transportation Code provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural area to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems.

Transportation Code, Chapter 455, authorizes the State to assist the sub recipient in procuring aid for the purpose of establishing and maintain public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code, Chapter 456. The Texas Department of Transportation has been designated to receive federal funds under the Rural Public Transportation Grant Program, to administer a statewide Rural Public Transportation Grant Program, and to provide state funds to match federal funds.

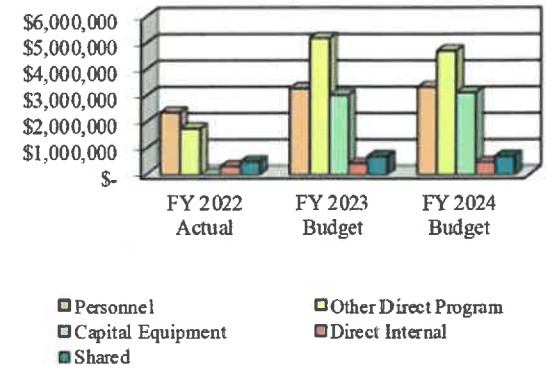
On the following page are the significant performance measures for the Transportation Division:

Transportation Division

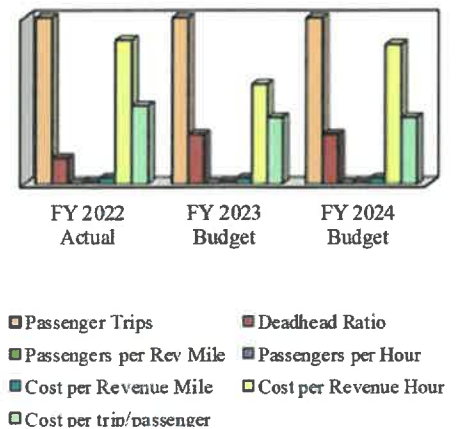
	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Funding Sources			
Federal Award	\$ 3,469,193	\$ 6,474,032	\$ 6,764,926
State Award	1,319,119	3,193,342	2,402,676
Other Income & In-Kind	-	1,072,480	1,314,308
Local Funds	171,130	1,858,987	1,860,436
Total Resources	\$ 4,959,442	\$ 12,598,841	\$ 12,342,346



	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Expenditures			
Personnel	\$ 2,370,809	\$ 3,272,558	\$ 3,324,161
Other Direct Program	1,756,470	5,180,752	4,701,940
Capital Equipment	-	3,017,982	3,123,891
Direct Internal	321,859	429,299	482,658
Shared	510,304	698,250	709,695
Total Department	\$ 4,959,442	\$ 12,598,841	\$ 12,342,346
FTE	52.70	51.70	51.70



	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Performance Measures			
Passenger Trips	109,421	120,000	131,000
Deadhead Ratio	15.70	30.00	30.00
Passengers per Rev Mile	0.08	0.10	0.10
Passengers per Hour	1.94	1.96	1.96
Cost per Revenue Mile	3.78	3.60	3.60
Cost per Revenue Hour	86.50	60.00	84.00
Cost per trip/passenger	47.08	40.00	40.00



Workforce and Economic Development Division



East Texas has finally turned the corner on COVID. It is time to get back to work! Employers have hit the ground running and are in competition for our valuable workers.

New and transplant employers tell us the primary obstacle to expanding their East Texas footprint is attracting and keeping the necessary staff to keep their doors open, stock their shelves, service new contracts, and fill customers' orders. Workforce Solutions East Texas and our partners' challenge is to stay ahead of employers' needs, providing the in-time training and the support necessary so, when those employers are ready to staff up, we have degreed and credentialed personnel ready to go.

Workers are able to demand previously unheard-of starting wages. employers are also discovering the need to increase existing salaries in order to keep their valued and established personnel from jumping ship. But our employers want more than warm bodies. Workers must deliver value, demonstrating solid results in exchange for increased incomes.

Employers are turning to Workforce Solutions to provide the intangibles which make the difference between starting a job and launching a career. Through Workforce, employers may offer resources for child care, transportation assistance, apprenticeships, internships, on-the-job training opportunities, upskilling, and continuing education.

In cooperation with Workforce, career candidates may bring enhanced office and/or technical skills, longer or alternate work hours availability, and advanced degrees and credentials to the table.

Even while still in formal schooling, potential candidates use Workforce programs to receive insights into career paths through virtual interactions with regional experts in the field and teacher externships with employers during non-school time opportunities. In turn, these teachers return to the classroom as advocates for our employers, armed with in-depth understandings of day-to-day operations of high priority industries which they then provide to students looking for their ideal "fit."

More than ever, successful economic development means engagement and cooperation between those willing to take the risk to open and build their businesses and those who provide the day-to-day "elbow grease" to get the job done. Workforce Solutions East Texas is proud to partner with both sides of the equation to ensure our communities continue to grow and prosper for themselves and their families.

Workforce and Economic Development Division

Staffing: The Regional Workforce and Economic Development Division is overseen by the Director and three team leaders. During the 2023 fiscal year the program employed 29.8 full time equivalent positions with plans to adjust to 30.02 FTE's in FY 2024.

Funding and Performance Measures: Funding is mostly provided by the Federal Government and Texas Workforce Commission (TWC) in the form of grants. For Workforce and Economic Development, the major sources of funding are Workforce Investment Opportunity Act (WIOA) grants; Child Care Services (CCS); Supplemental Nutrition Assistance Program (SNAP); Temporary Assistance for Needy Families (TANF); and Targeted training and employment aide. The information that follows provides a brief description of the major sources of funding for the Workforce Programs administered by WSETB and ETCOG along with Performance Measure information.

Workforce Investment Opportunity Act- The purpose of WIA is to provide workforce investment activities, through statewide and local workforce investment systems that increase the employment, retention, and earnings of participants and increase occupational skill attainment by participants, and, as a result, improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation. In addition to job training and other job seeker services, it also provides resources for job matching and employer services. WIA Act funds support three distinct programs that include "Youth", "Adult" and "Dislocated Worker".

Child Care Services- This program provides subsidized child care for public assistance recipients and low-income parents who are employed or attending school. This is a supportive service to enable low income families with young children to work, participate in the labor market, or receive training.

Temporary Assistance for Needy Families (TANF) Block Grant – This is the first of two incentivized programs that require participants to sign up for and participate in employment programs in order to receive the respective benefits. Certain TANF Recipients are required to work or participate in work related activities as a condition of receiving their cash assistance. The Workforce system provides employment and supportive services to enable these activities and initiates sanctions against those recipients who do not participate in work.

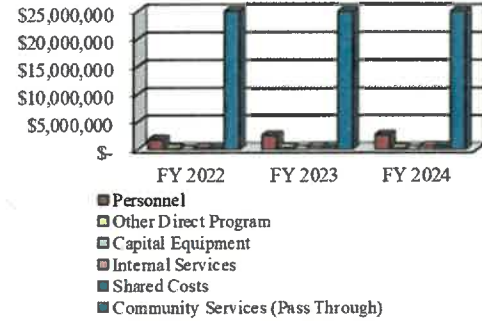
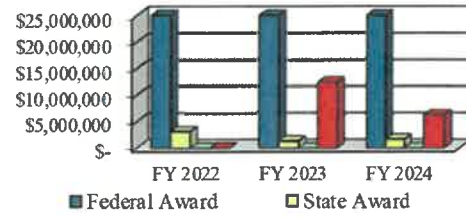
Supplemental Nutrition Assistance Program (SNAP) - Provides employment and training services for recipients of food stamps. The goal is to assist SNAP recipients in obtaining employment - including provision of work opportunities for 18- to 50-year-old Able-Bodied Adults without Dependents (ABAWDs) - through participation in work programs and education and training activities. Support services for transportation, dependent care expenses, and other expenses that are reasonable, necessary, and directly related to participation in SNAP activities are evaluated based on individual need.

Employment Services- The program was established in 1933 to provide universal access to job matching services for employers and job seekers. The Texas Workforce Commission directly employs staff for this program who are then assigned to the various Workforce Centers. It reimburses ETCOG for operating expense attributed to the presence of the state employees in the Workforce Centers.

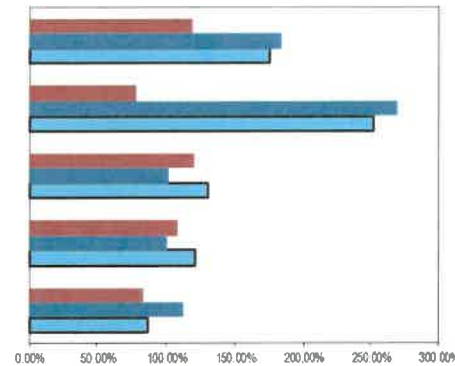
Following this page are the performance measures and budget for the Workforce and Economic Division.

Workforce and Economic Development Division

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Funding Sources			
Federal Award	\$ 39,736,581	\$ 44,176,281	\$ 51,501,205
State Award	3,139,879	1,321,264	1,647,500
Local Match	-	-	-
Other Income	41,070	12,405,217	6,229,084
Total Resources	\$42,917,530	\$57,902,762	\$59,377,789
Expenditures			
Personnel	\$ 1,907,815	\$ 2,664,243	\$ 2,754,667
Other Direct Program	254,039	359,881	240,837
Capital Equipment	6,034	13,000	-
Internal Services	402,652	583,032	631,908
Participant Assistance	2,190,669	3,507,258	3,181,691
Workforce Center Facilities	2,368,059	1,972,633	2,097,755
Special Projects & Board Ops	-	1,615,696	1,570,653
Shared Costs	468,314	568,457	588,111
Community Services (Pass Through)	35,319,948	46,618,562	48,312,168
Total Expenditures	\$42,917,530	\$57,902,762	\$59,377,789
FTE	28.90	30.74	30.02



	FY 2022 Actual % of current target	FY 2023 Actual % of current target	FY 2024 Actual % of current target
Performance Measures			
Claimant Reemployment with 10 weeks	108.50%	109.32%	111.57%
# of Employers Receiving Workforce Choices Full Work Rate - All Family Total	107.70%	108.00%	105.84%
Avg # Children Served Per Day - Discretionary	n/a	n/a	n/a
Employed/Enrolled Q2 Post Exit - C&T Participants	87.85%	95.34%	103.33%
Employed/Enrolled Q2-Q4 Post Exit - C&T Participants	97.89%	103.18%	103.90%
Median Earnings Q2 Post Exit - C&T Participants	n/a	n/a	n/a
Credential Rate - C&T Participants	93.44%	93.82%	97.05%
Employed Q2 Post Exit - Adult	91.63%	95.86%	97.46%
Employed Q4 Post Exit - Adult	104.49%	107.04%	98.56%
Median Earnings Q2 Post Exit - Adult	95.45%	111.99%	116.30%
Measurable Skills Gains - Adult	87.07%	104.84%	113.31%
Credential Rate - Adult	95.58%	101.52%	103.15%
Employed Q2 Post Exit - DW	91.45%	97.63%	101.99%
Employed Q4 Post Exit - DW	102.84%	106.65%	93.33%
Median Earnings Q2 Post Exit - DW	68.06%	175.31%	97.20%
Measurable Skills Gains - DW	94.26%	126.09%	84.96%
Credential Rate - DW	86.51%	112.45%	83.29%
Employed/Enrolled Q2 Post Exit - Youth	120.83%	100.56%	108.84%
Employed/Enrolled Q4 Post Exit - Youth	130.27%	101.86%	119.83%
Measurable Skills Gains - Youth	252.50%	269.74%	78.37%
Credential Rate - Youth	175.44%	184.56%	119.50%



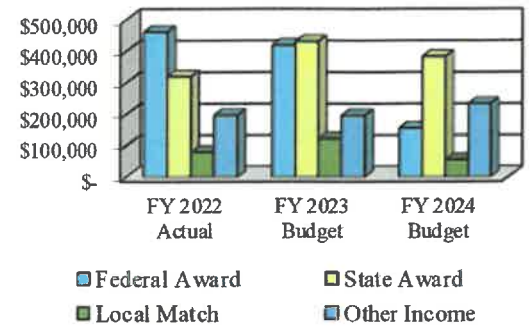
■ FY 2024 Actual % of current target 111.57% 105.84% 103.14% n/a 103.33% 103.90% n/a 97.05% 97.46% 98.56% 116.30% 113.31% 103.15% 101.99% 93.33% 97.20%

■ FY 2023 Actual % of current target 109.32% 108.00% 72.36% n/a 95.34% 103.18% n/a 93.82% 95.86% 107.04% 111.99% 104.84% 101.52% 97.63% 106.65% 175.31%

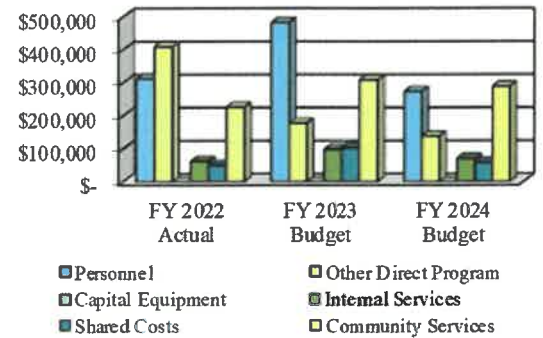
■ FY 2022 Actual % of current target 108.50% 107.70% 100.00% n/a 87.85% 97.89% n/a 93.44% 91.63% 104.49% 95.45% 87.07% 95.58% 91.45% 102.84% 68.06%

Economic Development

	FY2022 Actual	FY2023 Budget	FY2024 Budget
Funding Sources			
Federal Award	\$ 460,692	\$ 418,391	\$ 156,503
State Award	319,807	430,391	382,391
Local Match	80,150	122,305	55,770
Other Income	197,572	196,267	233,810
Total Resources	\$ 1,058,221	\$ 1,167,354	\$ 828,474

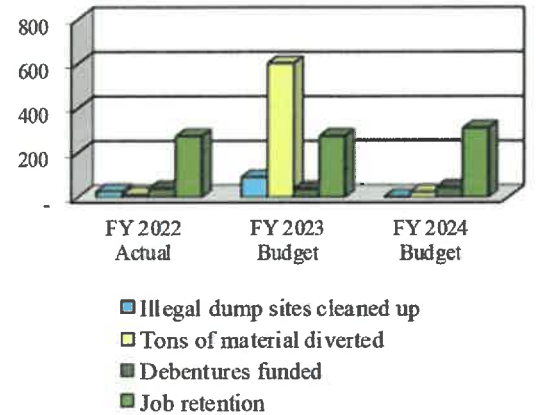


	FY2022 Actual	FY2023 Budget	FY2024 Budget
Expenditures			
Personnel	\$ 311,596	\$ 481,530	\$ 272,863
Other Direct Program	408,580	176,968	137,713
Capital Equipment	-	-	-
Internal Services	62,424	98,217	71,128
Shared Costs	49,830	102,602	58,255
Community Services	225,791	308,037	288,515
Total Expenditures	\$ 1,058,221	\$ 1,167,354	\$ 828,474



FTE	3.70	3.37	2.77
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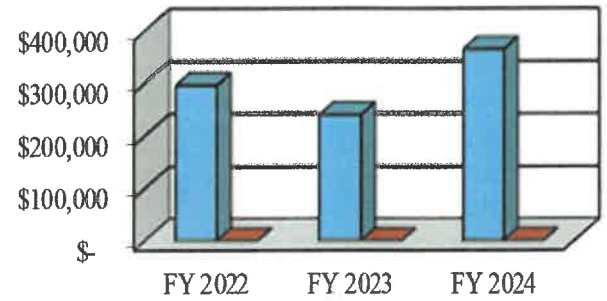
	FY2022 Actual	FY2023 Budget	FY2024 Budget
Performance Measures			
Illegal dump sites cleaned up	28	90	3
Illegal sites investigated	33	96	7
Number of violators identified	5	22	2
Number of fines issued	-	14	1
Tons of material diverted	13	602	25
Debentures funded	41	40	46
Job retention from funded debentures	274	275	311



Local Funds

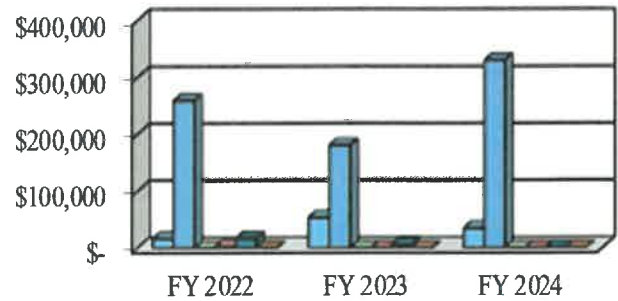
Local revenue comes from membership dues, interest income on idle ETCOG (Local) cash/investments and from rebates from credit card purchases. These funds are essentially unrestricted but are used from time to time to help support programs and provide local matching to grant funds. Local funds are also referred to as the General Fund.

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Funding Sources			
Local Revenue	\$ 295,990	\$ 239,950	\$ 364,724
Other Income	-	-	-
Total Resources	\$ 295,990	\$ 239,950	\$ 364,724



Local Revenue Other Income

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Expenditures			
Personnel	\$ 16,992	\$ 53,559	\$ 34,770
Other Direct Program	259,426	180,641	329,954
Capital Equipment	-	-	-
Direct Internal	1,917	-	-
Shared	17,655	5,750	-
Community Services	-	-	-
Total Department	\$ 295,990	\$ 239,950	\$ 364,724



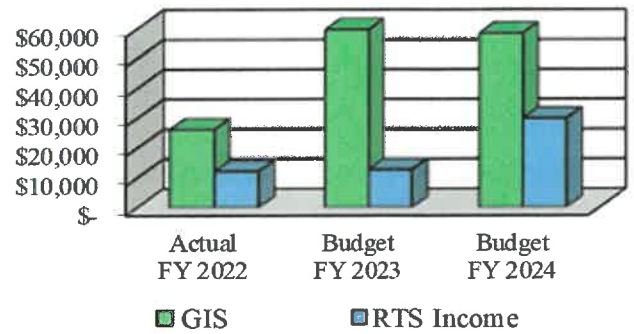
Personnel Other Direct Program
Capital Equipment Direct Internal
Shared Community Services

FTE	-	0.90	0.50
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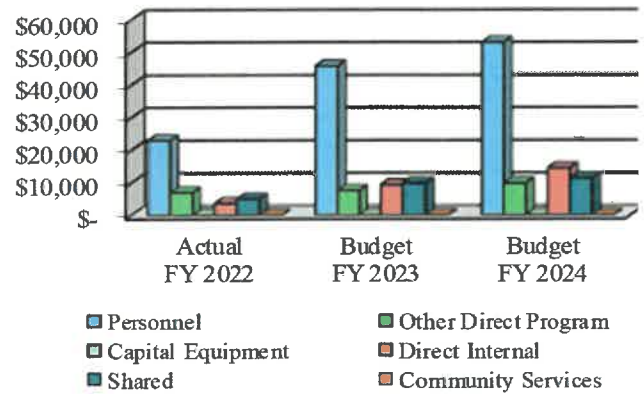
Regional Technology Services Geographic Information System (GIS)

GIS is a spatial database system that provides powerful decision-making tools public governance from producing simple hard copy maps to analyzing complex crime patterns. GIS tools are used by emergency responders to respond to accidents, housing specialists to analyze the quality and condition of housing, environmentalists to identify the location of hazardous waste sites, social service workers to identify the location of elderly and disabled, waste management officials to route vehicles, police to analyze crime patterns, public works crew to maintain road inventory, etc. GIS plays a key role in meeting emergency mapping needs of counties and cities within the East Texas Region.

	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Funding Sources			
GIS	\$ 26,155	\$ 59,532	\$ 58,375
RTS Income	12,121	12,646	29,849
Total Resources	\$ 38,276	\$ 72,178	\$ 88,224



	FY 2022 Actual	FY 2023 Budget	FY 2024 Budget
Expenditures			
Personnel	\$ 22,877	\$ 45,681	\$ 52,918
Other Direct Program	6,910	7,500	9,700
Capital Equipment	-	-	-
Direct Internal	3,558	9,250	14,309
Shared	4,931	9,747	11,298
Community Services	-	-	-
Total Department	\$ 38,276	\$ 72,178	\$ 88,224



FTE	0.20	0.40	0.60
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OPERATIONS DIVISION

The Operations Division supports all programs, staff, Boards, and contractors of the East Texas Council of Governments through the centralized delivery of essential services provided by four departments within the Operations Division. Listed below are the departments and services provided. Since the Operations Division is part of the framework for each program, it serves the entire ETCOG budget of \$83,421,218 for fiscal year 2024.

- ***Financial Services***
 - Accounts Payable
 - Payroll
 - Cash Management
 - Travel Coordination
 - Asset Management
 - Financial Reporting
- ***Fiscal IMACT***
 - Program Specific Financial Reporting
 - Budget review & oversight
 - Workforce Contractor Support
 - Fiscal Monitoring of Contractors
 - Forecasting
 - Purchasing & Formal Procurement
 - Vendor Performance
- **Fiscal Accountability & Support**
 - Oversight & planning of annual audit and outside financial monitoring
 - Development of annual budget
 - Oversight and review all ETCOG Programs

The next two pages reflect the funding available and budget adopted as of the September 21, 2023 Board of Directors' meeting. The complete FY 2024 Budget and Planning guide may be found on our website at

www.etcog.org/financials

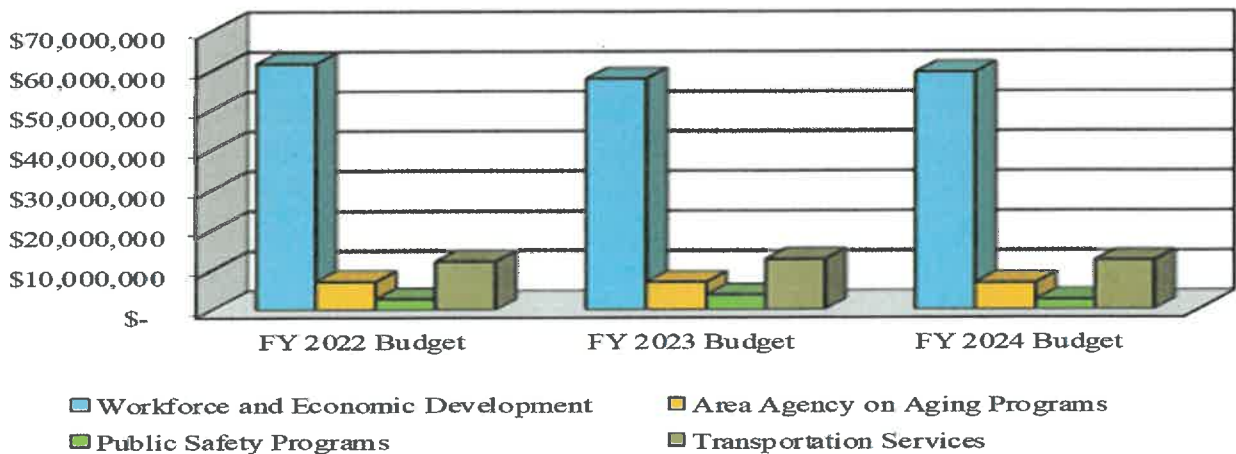
ETCOG Summary of Special Revenue Funds by Grant

	FY 2022	FY 2023	FY 2024	Increase/ Decrease	
Workforce Programs	Budget	Budget	Budget	over prior year	
Workforce Innovation & Opportunity Act (WIOA)	\$ 6,433,295	\$ 6,885,978	\$ 7,200,831	314,853	5%
Child Care	45,964,239	45,186,582	46,990,481	1,803,899	4%
Temporary Assistance for Needy Families (TANF)	2,592,224	2,441,604	2,347,492	(94,112)	-4%
Supplemental Nutrition Assistance Program (SNAP)	632,295	825,426	443,289	(382,137)	-46%
Employment Services/ RESEA	618,738	691,063	742,942	51,879	8%
VR, HDJT, NDW	2,070,169	862,470	793,000	(69,470)	-8%
Trade Act	2,656,173	207,000	144,000	(63,000)	-30%
Non Custodial Parent	474,433	474,433	474,433	-	0%
Veterans & Leadership	28,000	28,000	25,445	(2,555)	-9%
Infrastructure(ISS) & Wkfc Commission Init (WCI)	187,000	300,206	215,876	(84,330)	-28%
Total Workforce Programs	\$ 61,656,566	\$ 57,902,762	\$ 59,377,789	1,475,027	3%
Economic Development & Loan Programs					
Economic Development Assistance Planning	104,900	172,000	113,143	(58,857)	-34%
EDA-CARES Disaster Recovery	250,000	-	-	-	0%
EDA -Broadband	273,750	55,996	-	(55,996)	-100%
Solid Waste	161,848	213,158	165,158	(48,000)	-23%
Air Quality	217,233	217,233	217,233	(1)	0%
Brownfields	-	-	54,000	54,000	0%
TDA Community Development Block Grant	6,846	14,891	10,360	(4,531)	-30%
Loan Program -CLP, CLC, USDA	40,565	111,367	124,379	13,012	12%
East Texas Regional Development Co.	58,658	132,709	144,201	11,492	9%
Total Economic Dev. & Loan Programs	\$ 1,113,800	\$ 917,354	\$ 828,474	(88,880)	-10%
Area Agency on Aging Programs					
C1, C2 & NSIP Meals	\$ 3,641,458	\$ 3,239,368	\$ 2,979,498	(259,870)	-8%
Title III-B	1,488,772	1,069,108	1,161,799	92,691	9%
Title III-D	109,000	121,018	61,936	(59,082)	-49%
Title VII-OAG & VII-EAP & SGR ALF	175,000	166,456	188,149	21,693	13%
Title III-E Caregiver	936,062	509,031	442,774	(66,257)	-13%
SGR HDM Rate Increase	82,630	82,630	79,394	(3,236)	-4%
HICAP	115,000	182,782	148,697	(34,085)	-19%
MIPPA	17,000	33,318	30,447	(2,871)	-9%
Housing Bond	29,000	16,666	-	(16,666)	-100%
ARP III-B	-	262,188	294,006	31,818	12%
ARP III-C1 & III-C2 Meals	-	475,972	510,463	34,491	7%
ARP III-D	-	35,919	34,933	(986)	-3%
ARP-III-E	-	87,834	93,668	5,834	7%
ARP-OM	-	10,056	10,003	(53)	-1%
ARP SGR	-	57,407	57,479	72	0%
Administration	450,232	515,925	522,722	6,797	1%
Total Area Agency on Aging	\$ 7,044,154	\$ 6,865,678	\$ 6,615,968	(249,710)	-4%

Summary of Special Revenue Funds by Grant

	FY 2022 Budget	FY 2023 Budget	FY 2024 Budget	Increase/ Decrease over prior year	
Public Safety					
9-1-1 Emergency Communications	2,010,340	2,169,830	3,252,165	1,082,335	50%
Homeland Security	179,675	163,924	192,514	28,590	17%
Criminal Justice Division	55,225	57,225	60,320	3,095	5%
Police Training	187,368	187,369	187,369	1	0%
Regional Evaluation Services	29,304	48,194	47,800	(394)	-1%
County & City Addressing	63,590	70,019	63,525	(6,494)	-9%
Coronavirus Emergency Supplemental Funding	-	61,467	-	(61,467)	100%
Total Public Safety	\$ 2,525,501	\$ 2,758,027	\$ 3,803,693	1,045,666	38%
Transportation Services					
Transportation Operations	7,042,331	5,220,777	4,704,777	(516,000)	-10%
Preventative Maintenance	210,000	244,000	244,000	-	0%
Regional Coordination Planning	40,191	33,500	40,000	6,500	19%
Administration	942,568	873,868	997,974	124,106	14%
Capital/Vehicles	1,675,670	3,017,982	3,123,891	105,909	4%
Mobility Management	30,000	44,833	150,000	105,167	235%
Contract Services	252,000	392,497	553,960	161,463	41%
Transportation Restricted	12,000	113,680	127,078	13,398	12%
Transportation Local Funds	1,883,679	2,657,704	2,400,666	(257,038)	-10%
Total Transportation	\$ 12,088,439	\$ 12,598,841	\$ 12,342,346	(256,495)	-2%
Regional Tech Solutions & GIS Mapping	\$ 38,742	\$ 72,178	\$ 88,224	16,046	22%
Grand Total Special Revenue Funds	\$ 84,467,202	\$ 81,114,840	\$ 83,056,494	1,941,653	2%

Total Grant Revenues by Division



Glossary of Terms and Grant Descriptions

AAA (Area Agency on Aging) - The Area Agency on Aging of East Texas (AAA) is funded by the Texas Health and Human Services Commission (HHSC) in accordance with the Older American Act of 1965, as amended. The AAA is a provider of services to the senior population and recipients of Medicare throughout the fourteen counties in the East Texas region.

Accrual Basis of Accounting - The basis of accounting whereby revenue projections are developed recognizing revenues expected to be earned in the period, and expenditure estimates are developed for all expenses anticipated to be incurred during the last fiscal year.

American Rescue Plan (ARP) - Provides critical and unprecedented support to children, families, and communities in response to the COVID-19 pandemic and resulting economic downturn. ARP is one of the largest stimulus packages in U.S. history.

Appropriation - A legal authorization to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended.

Basis of Accounting - The timing method used in the recognition of revenues and expenditures for financial reporting purposes.

Broadband - the transmission of wide bandwidth data over a high-speed internet connection that provides high speed internet access via multiple types of technologies including fiber optics, wireless, cable, DSL, and satellite.

Budgetary Control - The control or management of government in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available resources.

Budget Document - The official written statement prepared by ETCOG staff and approved by the ETCOG Board of Directors to serve as a financial and operation guide.

Capital Equipment (Assets) - Resources having a value of \$5,000 or more and a useful life of more than one year. Capital assets are also called fixed assets.

Capital Outlay - Expenditures which result in the acquisition of or addition of fixed assets.

CARES ACT - In March 2020, U.S. lawmakers agreed to pass a \$2 trillion stimulus bill called the CARES (Coronavirus Aid, Relief, and Economic Security) Act to blunt the impact of an economic downturn set in motion by the global coronavirus pandemic.

Cash Basis of Accounting - The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCS (Child Care Services) - Provides subsidized childcare to public assistance recipients and low-income parents who are employed or attending school.

CLP (Chapman Loan Program) – The CLP began as a grant from the federal government to create a revolving loan fund in East Texas. This grant was made possible by the hard work of then congressman, Jim Chapman. The CLP is designed to provide long-term financing to eligible businesses. Loan proceeds can be used for fixed assets, new construction, renovations, leased property, equipment, inventory and working capital. CLP funds can even be used in some instances to provide equity injections.

Glossary of Terms and Grant Descriptions – Continued

Direct Internal Expenses – An allocation plan under the guidelines of 2 CFR 200 -Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, whereby costs of the following services can be charged to the various programs on a reasonable and consistent basis. Direct Internal Service expenses are charged to a cost pool and then allocated directly to the grants on a monthly basis.

Executive Summary - A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The Executive Summary explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the Executive Director.

EDA (U.S. Department of Commerce -Economic Development Administration) - provides planning assistance to provide support to Planning Organizations for the development, implementation, revision, or replacement of a Comprehensive Economic Development Strategy (CEDS), planning efforts, and State plans designed to create and retain higher-skill, higher-wage jobs, particularly for the unemployed and underemployed in the nation's most economically distressed regions.

ES (Wagner-Peyser Employment Services) - Legislation passed in 1933 that ensures universal access to a system in which job seekers are matched with jobs and employers.

ETRDC (East Texas Regional Development Company) – is a private, non-profit, organization formed for the purpose of assisting small businesses and licensed by the U.S. Small Business Administration. ETRDC has helped many Texas business owners achieve long term financing for all of their business needs.

Federal Awards - Federal awards received from the federal government through the State of Texas are the largest source of funding received by the ETCOG. Revenues are received from the U.S. Departments of Labor, Agriculture, Health and Human Services, Commerce, Housing and Urban Development, Justice, Energy, Transportation, and the Department of Homeland Security.

Fund - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

General Fund - General Operating Fund of ETCOG, accounting for the resources and expenditures related to the generally recognized governmental services provided.

Generally Accepted Accounting Principles (GAAP) - Uniform standards and guidelines for financial accounting and reporting. GAAP provides a standard by which to measure financial presentations.

GIS (Geographic Information System) - A database system that creates, manages, analyzes, and maps all types of data. This provides a foundation for mapping and analysis that is used in science and almost every industry. GIS helps users understand patterns, relationships, and geographic context. The benefits include improved communication and efficiency as well as better management and decision making.

Government Accounting Standards Board (GASB) - Established in 1984, GASB is the independent, private- sector organization that establishes accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles (GAAP). The GASB standards are recognized as authoritative by state and local governments, state Boards of Accountancy, and the American Institute of CPAs (AICPA). The GASB develops and issues accounting standards through a transparent and inclusive process intended to promote financial reporting that provides useful information to taxpayers, public officials, investors, and others who use financial reports.

Glossary of Terms and Grant Descriptions - Continued

Governmental Funds - Funds generally used to account for governmental (non-proprietary) activities. There are two (2) types of governmental funds used by ETCOG, the general fund and special revenue funds.

HICAP (Health Insurance Counseling and Advocacy Program) provides free, confidential one-on-one counseling, education, and assistance to individuals and their families on Medicare, Long-Term Care insurance, other health insurance related issues, and planning for Long-Term Care needs.

HHSC (Texas Health and Human Services Commission) The Texas agency whose mission is to provide a comprehensive array of aging and disability services, supports, and opportunities that are easily accessed in local communities.

Information Technology - the use of any computers, storage, networking and other physical devices, infrastructure, and processes to create, process, store, secure and exchange all forms of electronic data.

Interlocal Elimination – The allocation of Direct Internal Services and Shared Costs to Service Programs in accordance with established federal, state, or internal guidelines.

Internal Service Fund – Funds used to account for activities conducted on a benefit received for service basis. Direct Internal Service expenses related to Human Resources, Information Technology, and the Facility are charged to cost pools and then allocated directly to the grants on a monthly basis.

Investments – Cash held by ETCOG in interest bearing accounts and cash pools.

Local Cash Match – Local membership dues are received from cities, counties, and special districts. Membership dues are utilized for general council expenditures and to match various federal and state programs. Local cash match is also provided by the Counties for the Economic Development grant.

Major Fund - The General and the Grant Fund (Programs).

MIPPA (Medicare Improvement for Patients and Providers Act) – This program provides outreach and assistance to eligible Medicare beneficiaries to apply for benefit programs that help to lower the costs of their Medicare premiums and deductibles and to coordinate efforts to inform older Americans about benefits available under Federal and state programs.

Modified Accrual Basis of Accounting - Under the basis of accounting, revenues are estimated for the fiscal year. If they are susceptible to accrual, amounts can be determined and will be collected within the current period.

NCP (Non-Custodial Parent Choices) - Provides Employment Services to non-custodial parents ordered into the system by the court for non-payment of child support.

NSIP (Nutrition Service Incentive Program) - Funds are made available to State agencies on aging and Indian Tribal Organizations to purchase foods of United States origin or to access commodities from the United States Department of Agriculture (USDA). These foods are to be used in the preparation of congregate and home-delivered meals by nutrition services programs.

Operating Budget - A plan of financial operation embodying an estimate of proposed expenditures for the calendar year and the proposed means of financing them (revenue estimates).

Glossary of Terms and Grant Descriptions - Continued

Other Direct Program Expenses – Other Direct expenses include professional and contract services, travel, training, insurance and bonding, public education, meetings, office supplies, and service delivery costs.

Other Income – Other income includes revenues for Transportation Bus Fares, Geographic Information Systems (GIS) Services, Program Income for the Area Agency on Aging, Investment income, ETRDC & CLC Service Fees, Chapman Revolving Loan fees, and match for Transportation operations provided by the Health & Human Services Commission through the Area Agency on Aging Division.

Pass Through (Expenses) – Funds which the East Texas Council of Governments has oversight and monitoring responsibilities through contractual agreements with various sub-recipients for the delivery of service in the fourteen-county region.

Performance Measure - Divisional units of measurement in performance, measurable functions, i.e., passenger miles, job postings filled, meals delivered, etc.

Personnel (Expenses) – Personnel costs include salaries and benefits for employees. Full time employees receive benefits which include paid leave (vacation, sick, holidays), longevity, workers compensation, pension, and medical/dental insurance.

Regional Technology Solutions - new Information Technology (IT) Support services for our region's jurisdictions needing special project and/or daily operational support.

Revenue Earned The determination as to when revenue is earned is dependent on the language in each specific grant. For example, if you have a cost-reimbursement grant (which is the most common) you would recognize grant revenue equal to the amount of allowable expenses you incurred.

RPO (Rural Planning Organization) – An organization of the 14-county ETCOG counties, established to coordinate all multimodal transportation planning for the region.

Service Program – The collective, associated services funded through a variety of Federal and State Awards managed by the four major operating Divisions of ETCOG (Area Agency on Aging, Public Safety, Transportation, and Workforce and Economic Development)

Shared Costs – Shared costs are costs that have been incurred for common or joint purposes. These costs benefit more than one cost objective and cannot be readily identified with a particular final cost objective without effort disproportional to the results achieved.

SNAP (Supplemental Nutrition Assistance Program) - Seeks to provide employment services to those individuals receiving food stamps with the goal of self-sufficiency.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only requires the use of special revenue funds when legally mandated. Each ETCOG Grant Fund is a Special Revenue Fund and is used to account for all grant related financial activity (Divisional budgets).

State Awards – State revenues for ETCOG come from the Texas Workforce Commission (TWC), the Texas Department of Aging and Disability Services (DADS), the Office of the Governor Criminal Justice Division (CJD), the Texas Commission on Environmental Quality (TCEQ), the Commission on State Emergency Communications (CSEC), the Texas Department of Transportation, and the Veterans Benefits Administration

Glossary of Terms and Grant Descriptions - Continued

TANF (Temporary Assistance for Needy Families) - Employment services which are offered through the Choices Program to recipients of TANF. This program helps individuals receiving time limited cash assistance to find long-term employment and self-sufficient wages.

Texas County and District Retirement System (TCDRS) - a statewide agent multiple-employer defined benefit pension plan that ETCOG entered in December 2021. TCDRS is financially strong with a \$45-billion trust that partners with more than 830 employers to provide retirement, disability and survivor benefits to more than 345,000 Texans. A unique savings-based plan design and disciplined funding ensure that benefits are reliable and costs more predictable for employers.

Texas Department of Agriculture (TDA-CDBG) - The purpose of this program is to provide technical assistance in the area of community development and in part “create jobs through expansion and retention of businesses.”

Title III Part B -To encourage State Agencies on Aging and Area Agencies on Aging to concentrate resources to develop and implement comprehensive and coordinated community-based systems of service for older individuals via Statewide planning, and area planning and provision of supportive services, including multipurpose senior centers. The objective of these services and centers is to maximize the informal support provided to older Americans to enable them to remain in their homes and communities. Providing transportation services, in-home services, and caregiver support services, this program ensures that elders receive the services they need to remain independent.

Title III Part C1 & C2 -To provide grants to States to support nutrition services including nutritious meals, nutrition education and other appropriate nutrition services for older Americans in order to maintain health, independence, and quality of life. Meals may be served in a congregate setting or delivered to the home, if the older individual is homebound.

Title III Part D - To develop or strengthen preventive health service and health promotion systems through designated State Agencies on Aging and Area Agencies on Aging. Funds are provided for disease prevention and health promotion services including health risk assessments; routine health screening; nutrition screening; counseling and educational services for individuals and primary care givers; health promotion; physical fitness; home injury control and home safety screening; screening for the prevention of depression, and referral to psychiatric and psychological services; education on availability of benefits and appropriate use of preventive services; education on medication management; information concerning diagnosis, prevention, and treatment of neurological and organic brain dysfunction; and counseling regarding social services and follow-up health services.

Title III Part E - To assist States, Territories in providing multifaceted systems of support services for: (1) Family caregivers; and (2) grandparents or older individuals who are relative caregivers. Services to be provided include: information to caregivers about available services; assistance to caregivers in gaining access to the services; individual counseling, and caregiver training to caregivers to assist the caregivers in making decisions and solving problems relating to their caregiving roles; respite care to enable caregivers to be temporarily relieved from their caregiving responsibilities; and supplemental services, on a limited basis, to complement the care provided by caregivers.

Title VII EAP - To support activities to develop, strengthen, and conduct programs for the prevention, detection, assessment, and treatment of, intervention in, investigation of, and response to elder abuse, neglect, and exploitation (including financial exploitation).

Title VII OAG - The principal role of this Ombudsman Program is to investigate and resolve complaints made by or on behalf of residents of nursing homes or other long-term care facilities. Ombudsmen also promote policies and practices needed to improve the quality of care and life in long-term care facilities and educate both consumers and providers about residents' rights and safe care practices.

Glossary of Terms and Grant Descriptions - Continued

Trade Adjustment Assistance Services - The Trade Adjustment Assistance (TAA) provides training and job search/relocation assistance to individuals who lose their manufacturing jobs due to foreign imports.

TWC (Texas Workforce Commission) – The state agency charged with overseeing and providing workforce development services to employers and job seekers of Texas. TWC strengthens the Texas economy by providing the workforce development component of the Governor's economic development strategy, by focusing on the needs of employers which gives Texas the competitive edge necessary to draw business to the state.

TxDOT (Texas Department of Transportation)- Transportation Code, Chapter 455, authorizes the State to assist the sub recipient in procuring aid for the purpose of establishing and maintain public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code, Chapter 456. The Texas Department of Transportation has been designated to receive federal funds under the Rural Public Transportation Grant Program, to administer a statewide Rural Public Transportation Grant Program, and to provide state funds to match federal funds.

US Department of Transportation – Title 49 Section 5311 of the US Transportation Code provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration to enhance the access of persons living in rural area to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems.

VETS (Veterans' Employment Services) - Program where Vietnam era veterans, disabled veterans, and recently separated veterans can receive job search assistance, education, and training. The services of this program are provided by employees of the Texas Veterans Commission with the Board responsible for housing those employees in the Workforce Centers and coordinating their activities with the rest of the system.

WCI (Workforce Commission Initiatives) - The WCI funding is provided for the purpose of supporting the delivery of services to workers and employers. The purpose of this Grant Award is to fund projects that strengthen and add value to the delivery system in its workforce area.

WIOA (Workforce Innovation and Opportunity Act) - WIOA is legislation enacted to improve the nation's workforce development system and help put Americans back to work. It provides a system for the preparation of workers for the 21st century workforce, while helping businesses find the skilled employees they need to compete and create jobs in America.

WSET (Workforce Solutions East Texas) - Workforce Solutions East Texas is a community partnership providing no-cost recruitment and employment services to businesses and job seekers in the East Texas area. The mission is to improve the quality of life in East Texas through economic development by providing a first-class workforce for present and future businesses.